### UBLY COMMUNITY SCHOOLS

UBLY, MICHIGAN

AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2007

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Lewis & Knopf, CPAs, P.C.

Serving You with Trust and Integrity

October 18, 2007

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Education of Ubly Community Schools

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Ubly Community Schools, as of and for the year ended June 30, 2007, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Ubly Community Schools' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Ubly Community Schools as of June 30, 2007, and respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated October 18, 2007 on our consideration of the Ubly Community Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The management's discussion and analysis information on pages II - VIII, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Ubly Community Schools' basic financial statements. The additional information on pages 19 - 31 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The additional information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

LEWIS & KNOPF, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

### <u>UBLY COMMUNITY SCHOOLS</u> <u>MANAGEMENT DISCUSSION AND ANALYSIS</u> FOR THE FISCAL YEAR ENDED JUNE 30, 2007

The Administration's Discussion and Analysis, a requirement of GASB 34, is intended to be the Ubly Community Schools' Administration's discussion and analysis of the financial results for the fiscal year ended June 30, 2007.

Generally accepted accounting principles (GAAP) according to GASB 34 requires the reporting of two types of financial statements: District Wide Financial Statements and Fund Financial Statements.

### **Fund Financial Statements:**

The School District's fund financial statements provide detailed information about the most significant funds – not the School District as a whole. Some funds are required to be established by State law and by bond covenants. However, the School District establishes many other funds to help it control and manage money for particular purposes (the Food Service and Athletics Funds are examples) or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money (such as bond-funded construction funds used for voter-approved capital projects). The governmental funds of the School District use the following accounting approach:

Governmental funds – All of the School District's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year end are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the operations of the School District and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs. We describe the relationship (or differences) between governmental activities (reported in the statement of net assets and the statement of activities) and governmental funds in a reconciliation.

In the fund financial statements, purchased capital assets are reported as expenditures in the year of acquisition. No asset is reported. The issuance of debt is recorded as a financial resource. The current year's payments of principal and interest on long term obligations are recorded as expenditures. Future year's debt obligations are not recorded.

### **District Wide Financial Statements:**

The District wide financial statements are full accrual basis statements. They report all of the District's assets and liabilities, both short and long term, regardless if they are "currently available" or not. For example, assets that are restricted for use in the Debt Funds solely for the payment of long term principal or interest are grouped with unrestricted assets of the General Fund. Capital assets and obligations of the District are reported in the Statement of Net Assets of the District wide financial statements.

One of the most important questions asked about the School District is, "As a whole, what is the School District's financial condition as a result of the year's activities?" The statement of net assets and the statement of activities, which appear first in the School District's financial statements, report information on the School District as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

### <u>UBLY COMMUNITY SCHOOLS</u> <u>MANAGEMENT DISCUSSION AND ANALYSIS</u> FOR THE FISCAL YEAR ENDED JUNE 30, 2007

### **District Wide Financial Statements:** (Continued)

These two statements report the Ubly Community Schools net assets – the difference between assets and liabilities, as reported in the statement of net assets – as one way to measure the School District's financial health or financial position. Over time, increases or decreased in the School District's net assets – as reported in the statement of activities – are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the School District's operating results. However, the School District's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of the education provided and the safety of the schools, to assess the overall health of the School District.

The statement of net assets and the statement of activities report the governmental activities for the School District, which encompasses all of the School District's services, including instruction, support services, community services, athletics, and food services. Property taxes, unrestricted State aid (foundation allowance revenue), and State and federal grants finance most of these activities.

### The School District as Trustee - Reporting the School District's Fiduciary Responsibilities

The School District is the trustee, or fiduciary, for its student activity funds. All of the School District's fiduciary activities are reported in a separate statement of fiduciary net assets. We exclude these activities from the School District's other financial statements because the School District cannot use these assets to finance its operations. The School District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

### **SUMMARY OF NET ASSETS:**

The following summarizes the net assets at the fiscal years ended June 30, 2007 and 2006:

### **NET ASSETS SUMMARY**

	2007	2006
<u>ASSETS</u>		
Current Assets	\$3,323,688	\$3,476,818
Non-Current Assets	1,819,211	1,835,516
TOTAL ASSETS	\$5,142,899	\$5,312,334
<u>LIABILITIES</u>		
Current Liabilities	\$746,351	\$1,112,266
Long-Term Liabilities	89,597	103,960
Total Liabilities	\$835,948	\$1,216,226
NET ASSETS		
Invested in Capital Assets - Net of Related Debt	1,788,674	1,314,979
Restricted - Debt Service	34,876	158,428
Unrestricted	2,483,401	2,622,701
Total Net Assets	\$4,306,951	\$4,096,108
TOTAL LIABILITIES AND NET ASSETS	\$5,142,899	\$5,312,334

### UBLY COMMUNITY SCHOOLS MANAGEMENT DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

### **RESULTS OF OPERATIONS:**

For the fiscal years ended June 30, 2007 and 2006, the District wide results of operations were:

	2007	2006
REVENUES		
General Revenues:		
Property Taxes Levied for General Operations	\$422,697	\$406,096
Property Taxes Levied for Debt Service	312,064	320,344
State of Michigan Unrestricted Foundation Aid	5,772,196	5,597,685
Other General Revenues	137,784	92,697
Total General Revenues	\$6,644,741	\$6,416,822
Operating Grants:		
Federal	350,391	340,116
State of Michigan	304,488	284,931
Other Grants	254,946	201,346
Total Operating Grants	\$909,825	\$826,393
Charges for Services:		
Food Service	144,162	148,330
Athletics	98,674	90,808
Other Charges for Services	20,112	27,480
Total Charges for Services	\$262,948	\$266,618
Total Revenues	\$7,817,514	\$7,509,833
<u>EXPENSES</u>		
Instruction & Instructional Support	4,866,310	4,575,790
Support Services	2,039,945	1,983,988
Food Service	355,695	354,060
Athletics	287,094	281,389
Interest on Long-Term Debt	25,175	58,845
Depreciation	32,452	30,906
Total Expenses	\$7,606,671	\$7,284,978
INCREASE IN NET ASSETS	\$210,843	\$224,855
BEGINNING NET ASSETS	4,096,108	3,871,253
ENDING NET ASSETS	\$4,306,951	\$4,096,108

### <u>UBLY COMMUNITY SCHOOLS</u> <u>MANAGEMENT DISCUSSION AND ANALYSIS</u> FOR THE FISCAL YEAR ENDED JUNE 30, 2007

#### **GOVERNMENT- WIDE FINANCIAL ANALYSIS**

### Analysis of Financial Position:

During the year ended June 30, 2007, the District's Total Net Assets increased by \$210,843 to a total of \$4,306,951. The largest portions of the net assets are the District's investment in capital assets. Net assets (invested in capital assets, net of related debt) increased by \$473,695 during the year due to purchases of new capital assets and principal payments on related debt exceeding depreciation. The districts Unrestricted Net Assets decreased by \$139,300 during the year and the restricted portion of the net assets decreased by \$123,552. The restricted Net Assets consist of the restricted debt retirement funds that may only be used to pay bonded debt. The unrestricted net assets may be used to fund the educational services provided to students.

### Analysis of Results of Operations

The District's overall revenues exceeded its expenses for the year by \$210,843. The total revenues increased by \$307,681 over last years amounts. The major change was increase in state aid per pupil with little change in pupil count from previous year. Expenditures increased by \$321,693. Major changes were due to increased wages and benefits, and a voluntary severance plan that was offered.

#### FINANCIAL ANALYSIS OF GOVERNMENT'S FUNDS – GOVERNMENTAL FUNDS

### Analysis of Financial Position

The focus of the District's governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the district's financing requirements. In particular, unreserved fund balance may serve as a useful measure of governments net resources available for spending at the end of the fiscal year. An analysis of changes for the governmental funds is as follows:

#### General Fund

The district's general fund is the chief operating fund of the district. Unreserved fund balance for the general fund decreased by \$166,865 during the year with the decrease primarily in cash. Revenues for the year increased by \$302,730 primarily from increases on investments earnings and from no reduction in state aid. Expenditures and other financing uses increased by \$294,463, primarily from salaries and fringe benefits and from a voluntary severance plan that was offered. The major source of general fund revenues is state aid and taxes. An analysis of them is as follows:

#### 1. State of Michigan Unrestricted Aid (Net State Foundation Grant)

The State of Michigan aid, unrestricted, is determined with the following variables:

- a. State of Michigan State Aid Act per student foundation allowance
- b. Student Enrollment Blended at 75 percent of current year's fall count and 25 percent of prior year's winter count
- c. The District's non-homestead tax levy.

### 2. Per Student, Foundation Allowance:

Annually, the State of Michigan establishes the per student foundation allowance. The Ubly Community Schools foundation allowance was \$7,085 per student for the 2006-2007 school year.

### 3. Student Enrollment:

The District's student enrollment for the fall count of 2006-2007 was 888 students, a decrease of 1 student from the prior year.

### <u>UBLY COMMUNITY SCHOOLS</u> <u>MANAGEMENT DISCUSSION AND ANALYSIS</u> <u>FOR THE FISCAL YEAR END</u>ED JUNE 30, 2007

### FINANCIAL ANALYSIS OF GOVERNMENT'S FUNDS – GOVERNMENTAL FUNDS (Continued)

### Analysis of Financial Position (Continued)

### **General Fund** (Continued)

### 4. Property Taxes Levied For General Operations (General Fund Non-Homestead Taxes)

The District levies 18 mills of property taxes for operations (General Fund) on Non-Homestead Properties. Under Michigan law, the taxable levy is based on the taxable valuation of properties. Annually, the taxable valuation increase in property values is capped at the rate of the prior year's CPI increase or 5 percent, whichever is less. At the time of sale, a property's taxable valuation is readjusted to the State Equalized Value, which is, theoretically, 50 percent of the market value.

The District's non-homestead property tax revenue for the 2006-2007 fiscal year was \$422,697. An increase of \$16,463 from the prior year.

### **GENERAL FUND BUDGETARY HIGHLIGHTS:**

#### GENERAL FUND BUDGET VS. ACTUAL

				Variance Original	
				& Final	Variance Actual
	Original Budget	Final Budget	Actual	Budget %	& Final Budget %
Revenue	\$6,929,336	\$7,037,245	\$7,051,444	1.56	0.20
Expenditures	7,312,949	7,261,515	7,218,309	0.70	0.59
<u>TOTAL</u>	(\$383,613)	(\$224,270)	(\$166,865)		

### **ANALYSIS OF BUDGETS:**

The Uniform Budget Act of the State of Michigan requires that the local Board of Education approve the original budget for the upcoming fiscal year prior to July 1, the start of the fiscal year.

As a matter of practice, Ubly Community Schools amends its budget during the school year. The June 2007 budget amendment was the final budget for the fiscal year. Variations between the original and final budget were due to the fact the student enrollment and state aid amounts were unknown when the original budget was prepared. There were no significant variations between the final budget and the District's actual results.

### Original vs. Final Budgets

#### Revenues

Original budget did not take into account local sources of income paid through the ISD and interest rates yielded more than originally budgeted for.

#### **Expenditures**

There were no significant variations between the final budget and the districts original budget.

### <u>UBLY COMMUNITY SCHOOLS</u> <u>MANAGEMENT DISCUSSION AND ANALYSIS</u> FOR THE FISCAL YEAR ENDED JUNE 30, 2007

### **ANALYSIS OF BUDGETS:** (Continued)

### Actual Results vs. Final Budgets

#### Revenues

There was not a significant variance between the final budget and the actual results.

#### **Expenditures**

There was not a significant variance between the final budget and the actual results.

### CAPITAL ASSET AND DEBT ADMINISTRATION

### A. Debt, Principal Payments

The District made principal payments on bonded, long term debt obligations that reduced the amount of the District's long term liabilities as follows:

	Principal		Principal	Principal
	Balance	Increases	Payments	Balance
	7-1-06	6-30-07	6-30-07	6-30-07
General Obligation Bonds	\$520,537	\$0	\$490,000	\$30,537
Sick Days Payable	76,045	0	16,985	59,060
TOTAL	\$596,582	\$0	\$506,985	\$89,597

### B. Capital Assets

The district's net investment in capital assets decreased by \$16,305 during the fiscal year. This can be summarized as follows:

	Balance			Balance
	July 1, 2006	Additions	Deductions	June 30, 2007
Capital Assets	\$4,437,887	\$179,473	(\$242,792)	\$4,374,568
Less: Accumulated Depreciation	(2,602,371)	(190,978)	237,992	(2,555,357)
Net Investment Capital Outlay	\$1,835,516	(\$11,505)	(\$4,800)	\$1,819,211

Significant additions were the purchase of a 2007 school bus, a new phone system, and numerous technology equipment upgrades (computers, etc.). The deductions were disposing of old computers, phone system, and the sale of three school buses.

### <u>UBLY COMMUNITY SCHOOLS</u> <u>MANAGEMENT DISCUSSION AND ANALYSIS</u> <u>FOR THE FISCAL YEAR END</u>ED JUNE 30, 2007

### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

### Foundation Allowance

The Board of Education and Administration agreed to an estimate of a foundation allowance of \$6,985.00 per pupil for the 07-08 fiscal year based on information received from various educational organizations such as Michigan Association of School Business Officials, Michigan Association of School Administrators, and the Michigan Association of School Boards as well as discussions local state representatives. The political debate regarding the funding of public education, the current economic climate in the State of Michigan and the gubernatorial election will all affect this estimate before the final foundation allowance is known.

#### \* Retirement Rates

With the signing into law by the Governor, changes to the method of valuing assets for the Michigan Public School Employees Retirement System reduced the employer contributions for 07-08 fiscal year. The rate is decreasing to 16.72% in 07-08 from 17.74% in 06-07.

\* The Ubly Community Schools 2007/2008 adopted budget is as follows:

REVENUE	\$6,662,268
<u>EXPENDITURES</u>	6,977,513
NET (UNDER) BUDGET	(\$315,245)

### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens and taxpayers with a general overview of the District's finances. If you have questions about this report or need additional information, contact the Business Office, Ubly Community Schools.

### <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>STATEMENT OF NET ASSETS</u> <u>AS OF JUNE 30, 2007</u>

	Governmental Activities
CURRENT ASSETS	
Current Assets Cash and Cash Equivalents	\$1,652,542
Investments	347,989
Accounts Receivable	27,555
Due from Other Governmental Units	1,276,028
Due from Internal Accounts	2,653
Inventory	14,921
Prepaid Expenses	2,000
Total Current Assets	\$3,323,688
NON-CURRENT ASSETS	
Capital Assets	4,374,568
Less: Accumulated Depreciation	(2,555,357)
Total Noncurrent Assets	\$1,819,211
TOTAL ASSETS	\$5,142,899
<u>LIABILITIES</u>	
<u>CURRENT LIABILITIES</u>	
Accounts Payable	\$222,373
Accrued Expenses	226,029
Salaries Payable	297,949
Current Portion of Long-Term Obligations	0
Total Current Liabilities	\$746,351
NON-CURRENT LIABILITIES  Noncurrent Portion of Long-Term Obligations	89,597
Noncurrent Fortion of Long-Term Congations	
TOTAL LIABILITIES	\$835,948
<u>NET ASSETS</u>	
NET ASSETS	
Invested in Capital Assets, Net of Related Debt	1,788,674
Restricted for:	
Debt Retirement	34,876
Unrestricted	2,483,401
TOTAL NET ASSETS	\$4,306,951
TOTAL LIABILITIES AND NET ASSETS	\$5,142,899

### <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>STATEMENT OF ACTIVITIES</u> <u>FOR THE YEAR ENDED JUNE 30, 2007</u>

		Program Revenues		Net (Expense)
			Operating	Revenue &
		Charges For	Grants and	Change in
FUNCTIONS/PROGRAMS	Expenses	Services	Contributions	Net Assets
Governmental Activities:				
Instruction	\$4,866,310	\$0	\$444,619	(\$4,421,691)
Support Services	2,039,945	20,112	260,118	(1,759,715)
Food Service	355,695	144,162	205,088	(6,445)
Athletics	287,094	98,674	0	(188,420)
Interest - Long-Term Obligations	25,175	0	0	(25,175)
Depreciation - Unallocated	32,452	0	0	(32,452)
<u>TOTALS</u>	\$7,606,671	\$262,948	\$909,825	(\$6,433,898)
General Revenues:				
Taxes:				
Property Taxes, Levied for General	al Purposes			734,761
State Aid				5,772,196
Investment Earnings				117,255
Miscellaneous				20,529
Total General Revenues and Trans	sfers			\$6,644,741
Change in Net Assets				\$210,843
Net Assets - Beginning				4,096,108
Net Assets - Ending				\$4,306,951

# UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN BALANCE SHEET GOVERNMENTAL FUNDS AS OF JUNE 30, 2007

	General	Other Governmental	Total Governmental
	Fund	Funds	Funds
ASSETS			
Cash and Cash Equivalents	\$1,604,092	\$48,450	\$1,652,542
Investments	347,989	0	347,989
Accounts Receivable	27,555	0	27,555
Due from Other Governmental Units	1,265,619	10,409	1,276,028
Due from Student Activities	2,653	0	2,653
Inventory	13,657	1,264	14,921
Prepaid Expenses	2,000	0	2,000
TOTAL ASSETS	\$3,263,565	\$60,123	\$3,323,688
LIABILITIES			
Accounts Payable	\$222,373	\$0	\$222,373
Accrued Expenses	226,029	0	226,029
Salaries Payable	297,949	0	297,949
Total Liabilities	\$746,351	\$0	\$746,351
FUND BALANCES			
Reserved For:			
Inventory	13,657	1,264	14,921
Debt Retirement	0	34,876	34,876
Unreserved:			
Undesignated, Reported In:			
General Fund	2,503,557	0	2,503,557
School Service	0	23,983	23,983
Total Fund Balances	\$2,517,214	\$60,123	\$2,577,337
TOTAL LIABILITIES AND FUND BALANCES	\$3,263,565	\$60,123	\$3,323,688

### UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES AS OF JUNE 30, 2007

Total Governmental Fund Balances:		\$2,577,337
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$4,374,568 and the accumulated depreciation is \$2,555,357		1,819,211
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year end consist of:		
Bonds Payable Sick Days Payable	30,537 59,060	
Total		(89,597)
TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES	_	\$4,306,951

# UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2007

			_
		Other	Total
	General	Governmental	Governmental
	Fund	Funds	Funds
REVENUES	<b>#</b>	<b>0.5</b> co 00 <b>5</b>	<b>** ** ** * * * * * * </b>
Local Sources	\$593,992	\$560,982	\$1,154,974
State Sources	6,056,478	20,206	6,076,684
Federal Sources	165,509	184,882	350,391
Total Revenues	\$6,815,979	\$766,070	\$7,582,049
EXPENDITURES			
Current:			
Instruction	4,823,099	0	4,823,099
Student Services	193,486	0	193,486
Instructional Support	145,324	0	145,324
General Administration	235,257	0	235,257
School Administration	371,186	0	371,186
Business Administration	91,172	0	91,172
Operation & Maintenance	609,565	0	609,565
Transportation	439,656	0	439,656
Other Support Services	65,017	0	65,017
School Service	0	608,414	608,414
Debt Retirement	0	520,000	520,000
Total Expenditures	\$6,973,762	\$1,128,414	\$8,102,176
Excess (Deficiency) of Revenues	·		
Over (Under) Expenditures	(\$157,783)	(\$362,344)	(\$520,127)
OTHER FINANCING SOURCES (USES)			
Transfers from (to) Other Funds	(244,547)	244,547	0
Other Transfers	235,465	0	235,465
Total Other Financing Sources (Uses)	(9,082)	244,547	235,465
Net Change in Fund Balance	(\$166,865)	(\$117,797)	(\$284,662)
FUND BALANCE - BEGINNING	2,684,079	177,920	2,861,999
FUND BALANCE - ENDING	\$2,517,214	\$60,123	\$2,577,337

### UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

### TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2007

Total net change in fund balances - governmental funds	(\$284,662)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the	(1(, 205)
current period.	(16,305)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount of repayments reported as	
expenditures in the governmental funds.	490,000
Decrease in Sick Days Payable	16,985
Change in accrued interest on long-term liabilities	4,825

\$210,843

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

# <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>STATEMENT OF FIDUCIARY NET ASSETS</u> <u>FIDUCIARY FUND</u> <u>AS OF JUNE 30, 2007</u>

	Trust & Agency
ASSETS Cash and Cash Equivalents	\$84,442
TOTAL ASSETS	\$84,442
LIABILITIES  Due to General Fund  Due to Student Groups	\$2,653 81,789
TOTAL LIABILITIES	\$84,442

### <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>STATEMENT OF REVENUES, EXPENDITURES AND CHANGES</u>

### $\frac{\text{IN FUND BALANCE - BUDGET AND ACTUAL}}{\text{GENERAL FUND}}$

### FOR THE YEAR ENDED JUNE 30, 2007

	Budgeted A	amounts		
	Original	Final	Actual	Variance With Final Budget
REVENUES				
Local Sources	\$494,154	\$597,286	\$593,992	(\$3,294)
State Sources	6,051,217	6,052,824	6,056,478	3,654
Federal Sources	158,964	157,936	165,509	7,573
Total Revenues	\$6,704,335	\$6,808,046	\$6,815,979	\$7,933
EXPENDITURES				
Current:				
Instruction	4,806,835	4,838,548	4,823,099	15,449
Student Services	182,220	195,867	193,486	2,381
Instructional Support	176,098	150,232	145,324	4,908
General Administration	242,233	238,060	235,257	2,803
School Administration	383,779	373,038	371,186	1,852
Business Administration	93,955	91,351	91,172	179
Operation & Maintenance of Plant	660,987	618,018	609,565	8,453
Transportation	458,252	444,817	439,656	5,161
Other Support Services	62,212	67,034	65,017	2,017
Total Expenditures	\$7,066,571	\$7,016,965	\$6,973,762	\$43,203
Excess of Revenues Over Expenditures	(\$362,236)	(\$208,919)	(\$157,783)	\$51,136
OTHER FINANCING SOURCES (USES)	(21,377)	(15,351)	(9,082)	6,269
Net Change in Fund Balance	(\$383,613)	(\$224,270)	(\$166,865)	\$57,405
FUND BALANCE - BEGINNING			2,684,079	
FUND BALANCE - ENDING			\$2,517,214	

### 1) REPORTING ENTITY

The accompanying basic financial statements have been prepared in accordance with criteria established by the GASB for determining the various governmental organizations to be included in the reporting entity. These criteria include oversight responsibility, scope of public service, and special financing arrangements. Based on application of the criteria, the entity does not contain component units.

The District receives funding from local, state, federal and interdistrict government sources and must comply with the accompanying requirements of these funding source entities. However, the District is not included in any other governmental "reporting entity" body that has separate legal standing and is fiscally independent of the governmental entities. As such, the Board of Education has decision-making authority, the authority to levy taxes, and determine its budget, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters.

#### 2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Ubly Community Schools conform to generally accepted accounting principles as applicable to school districts. The following is a summary of the significant accounting policies:

In June 1999 the Governmental Accounting Standards Board (GASB) issued Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. Certain of the significant changes in the Statement include the following:

A Management Discussion and Analysis (MD&A) section to provide an analysis of the District's overall financial position and results of operations.

Financial statements prepared with full accrual accounting for all of the District's activities.

A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements and notes to the financial statements

### A) BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). The government-wide financial statements categorize primary activities as either governmental or business type. All of the District's activities are classified as governmental activities. Fiduciary funds are not included in the government-wide financial statements

In the government-wide Statement of Net Assets, the governmental activities column is presented on a consolidated basis and is reported on a full-accrual economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net assets are reported in three parts: invested in capital assets net of related debt; restricted net assets; and unrestricted net assets. The District first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the District's functions. General government revenues also support the functions. The Statement of Activities reduces gross expenses by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary grants. The net costs by function are normally covered by general revenue (property taxes, state and federal sources, interest income, etc.).

The District does not allocate indirect costs. Inter-fund transactions have been eliminated in the government-wide financial statements.

### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

### B) BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS

The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the general-purpose financial statements in this report, into five generic fund types in two broad fund categories as follows:

#### Governmental Funds

Governmental funds are those funds through which most school district functions typically are financed. The acquisition, use, and balances of the District's expendable financial resources and the related current liabilities are accounted for through governmental funds.

### General Fund

The General Fund is used to record the general operations of the District pertaining to education and those operations not provided for in other funds. Included are all transactions related to the approved current operating budget.

### Special Revenue Funds

Special Revenue Funds are used to segregate the transactions of particular activities from regular revenue and expenditure accounts. The District maintains full control of these funds. The District maintains two school service funds: Food Service and Athletic Funds.

### Debt Retirement Funds

The Debt Retirement Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

### Fiduciary Funds

Fiduciary fund reporting focuses on net assets and changes in net assets. The District's fiduciary funds consist of agency funds which are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The agency funds are used to account for amount held for student and employee groups.

### C) BASIS OF ACCOUNTING/MEASUREMENT FOCUS

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

### **Accrual**

Governmental activity in the government-wide financial statements is presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

### C) BASIS OF ACCOUNTING/MEASUREMENT FOCUS (Continued)

#### Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within 60 days of year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt is recognized when due.

Those revenues susceptible to accrual are property taxes, state aid, interest revenue, grants and charges for services. Other revenue is recorded when received.

The District reports deferred revenue on its governmental funds balance sheet. Deferred revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when the District receives resources before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

### D) CASH AND CASH EQUIVALENTS

Cash and cash equivalents include amounts in demand deposits and certificates of deposit.

The District reports its investments in accordance with GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools and No. 40 Deposits and Investment Risk Disclosures. Under these standards, certain investments are valued at fair value as determined by quoted market prices, or by estimated fair values when quoted market prices are not available. The standards also provide that certain investments are valued at cost (or amortized cost) when they are of a short-term duration, the rate of return is fixed, and the district intends to hold the investment until maturity. Accordingly, investments in banker acceptances and commercial paper are recorded at amortized cost.

State statues authorize the District to invest in bonds and other direct and certain indirect obligations of the U.S. Treasury, certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank, savings and loan association, or credit union, which is a member of the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or National Credit Union Administration, respectively; in commercial paper rated at the time of purchase within the three highest classifications established by no less than two standard rating services and which matures not more than 270 days after the date of purchase. The District is also authorized to invest in U.S. Government or federal agency obligation repurchase agreements, bankers' acceptances of U.S. banks, and mutual funds composed of investments as outlined above.

### E) PREPAID ASSETS

Payments made to vendors for services that will benefit periods beyond June 30, 2007, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

### F) <u>INVENTORY</u>

On government-wide financial statements are stated at cost and are expensed when used.

On fund financial statements inventories are stated at cost. Inventory in governmental funds consists of expendable supplies held for consumption.

### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

### G) CAPITAL ASSETS

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) using a \$1,000 capitalization threshold and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of one hundred dollars. The School District does not possess any infrastructure. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend an assets life are not. Interest incurred during the construction of capital assets is also capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Governmental Activities Estimated Lives
Buildings and Improvements	20 – 50 years
Furniture and Equipment	5 – 10 years
Vehicles and Buses	5 years

### H) INTERFUND BALANCES

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental activities columns of the statement of net assets.

### I) COMPENSATED ABSENCES

The School District reports compensated absences in accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences." Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination payments. The liability is based on the School District's past experience of making termination payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts, if any, are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The noncurrent portion of the liability is not reported. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

### J) ACCRUED LIABILITIES AND LONG-TERM OBLIGATIONS

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

### J) ACCRUED LIABILITIES AND LONG-TERM OBLIGATIONS (Continued)

In general, payables and accrued liabilities that will be paid from governmental funds are reported on the governmental fund financial statements regardless of whether they will be liquidated with current resources. However, claims and judgments, the noncurrent portion of capital leases, compensated absences, contractually required pension contributions and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they will be paid with current, expendable, available financial resources. In general, payments made within sixty days after year end are considered to have been made with current available financial resources. Bonds and other long-term obligations that will be paid from governmental funds are not recognized as a liability in the fund financial statements until due.

#### K) FUND BALANCE RESERVES

The School District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for inventories.

### L) NET ASSETS

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

#### M) ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### N) BUDGETARY DATA

The budgetary process is prescribed by provisions of the State of Michigan Budget Act and entails the preparation of budgetary documents within an established timetable. All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control has been established by the Board of Education at the function level. Any budgetary modifications may only be made by resolution of the Board of Education.

The School District follows these procedures in establishing the budgets for the individual funds as reflected in the financial statements.

- 1) Prior to June 30, the Superintendent submits to the School Board a proposed operating budget for the fiscal year commencing on July 1.
- 2) A public hearing is conducted during June to obtain taxpayer comments.
- 3) Prior to June 30, the budget is legally enacted through passage of a resolution.
- 4) For purposes of meeting emergency needs of the School District, transfer of appropriations may be made by the authorization of the Superintendent. Such transfers of appropriations must be approved by the Board of Education at its next regularly scheduled meeting.

### 2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### N) <u>BUDGETARY DATA</u> (Continued)

- 5) The School Superintendent is charged with general supervision of the budget and shall hold the department heads responsible for performance of their responsibilities.
- 6) During the year the budget is monitored, and amendments to the budget resolution are made when deemed necessary.

### 3) STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

1968 PA 2 provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the School District's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the School District for these budgetary funds were adopted to the functional level.

#### 4) DEPOSITS AND INVESTMENTS

As of June 30, 2007, the District had the following investments.

Investment Type	F	air value	Weighted Average Maturity (Years)	Standard & Poor's Rating	Portfolio %
MILAF Term C	\$	238,688	0.1671		68.59%
MILAF External Investment Pool - MICMS		118	0.0027		0.03%
MILAF External Investment Pool - MIMAX		109,183	0.0027	AAAm	31.38%
Total fair value	\$	347,989			100.00%
Portfolio weighted average maturity			0.1155		

1 day maturity equals 0.0027, one year equals 1.00.

**Interest rate risk**. In accordance with its investment policy, the District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the District's cash requirements.

Credit risk. State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized statistical rating organizations (NRSROs). As of June 30, 2007, the District's investment in the investment pool was rated AAA by Standards & Poor's and AAA by Moody's Investors Service.

Concentration of credit risk. The District will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the District's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized. More than 5% of the District's investments are in pooled investment accounts which represents 100% of the District's total investments.

### 4) <u>DEPOSITS AND INVESTMENTS</u> (Continued)

Custodial credit risk – deposits. In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. As of June 30, 2007, \$1,588,131 of the District's bank balance of \$2,388,136 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the District's name.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The District will minimize custodial credit risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities allowed by law; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the District will do business.

**Foreign currency risk.** The District is not authorized to invest in investments which have this type of risk.

The above amounts as previously report in Note 4:

Deposits – Including Fiduciary Funds of \$84,442 Investments	\$ 1,736,984 347,989
<u>TOTAL</u>	\$ 2,084,973
The above amounts are reported in the financial statements as follows:	
Cash – Agency Fund	\$ 84,442
Cash – District Wide Investments – District Wide	1,652,542 347,989
<u>TOTAL</u>	\$ 2,084,973

### 5) PROPERTY TAXES

The School District levies its property taxes on December 1 and various municipalities collect its property taxes and remit them to the District through February. The delinquent real property taxes of the District are purchased by the County, and delinquent personal property taxes continue to be collected by the municipalities and recorded as revenue as they are collected. The county sells tax notes, the proceeds of which have been used to pay the District for these delinquent real property taxes. These delinquent real property taxes have been recorded as revenue in the current year.

### 6) RECEIVABLES

Receivables at June 30, 2007, consist of taxes, accounts (fees), intergovernmental grants and interest. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds.

### 6) <u>RECEIVABLES</u> (Continued)

A summary of the principal items of intergovernmental receivables (due from other governmental units) follows:

GOVERNMENTAL ACTIVITIES	A	MOUNT
State Aid	\$	1,031,613
Federal		42,504
Other Grants		201,911
TOTAL	\$	1,276,028

### 7) <u>UNEMPLOYMENT COMPENSATION</u>

The District is subject to the Michigan Employment Security Act and has elected the reimbursement method of financing. Under this method, the District must reimburse the Employment Commission for all benefits charged against the District for the year. As of June 30, 2007, the District had \$574 of estimated claims payable in conjunction with the program.

### 8) <u>SHORT-TERM DEBT</u>

The District has various options for short-term financing including tax anticipation notes, state aid anticipation notes and lines of credit. The District entered into <u>no</u> short-term financing arrangements during the fiscal year ended June 30, 2007.

### 9) CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2007, was as follows:

	Balance			Balance
	July 1, 2006	Additions	Deductions	June 30, 2007
<b>GOVERNMENTAL ACTIVITIES</b>				
<b>Buildings and Improvements</b>	\$1,564,925	\$3,483	\$1,786	\$1,566,622
Land Improvements	797,415	0	0	797,415
Equipment and Furniture	1,226,965	105,451	92,325	1,240,091
Vehicles	848,582	70,539	148,681	770,440
Totals at Historical Cost	\$4,437,887	\$179,473	\$242,792	\$4,374,568
Less: Accumulated Depreciation				
<b>Buildings and Improvements</b>	(770,097)	(33,772)	(1,525)	(802,344)
Land Improvements	(295,575)	(21,563)	0	(317,138)
Equipment and Furniture	(918,908)	(75,965)	(88,427)	(906,446)
Vehicles	(617,791)	(59,678)	(148,040)	(529,429)
Total Accumulated Depreciation	(\$2,602,371)	(\$190,978)	(\$237,992)	(\$2,555,357)
COMEDNIMENTAL ACTIVITIES				
GOVERNMENTAL ACTIVITIES <u>CAPITAL ASSETS - NET</u>	\$1,835,516	(\$11,505)	\$4,800	\$1,819,211

### 9) <u>CAPITAL ASSETS</u> (Continued)

Depreciation expense, when appropriate, was allocated to governmental functions. Depreciation expense that was not allocated appears on the statement of activities as "unallocated". Depreciation was recorded on the statement of activities as follows:

Instruction	\$ 43,211
Support Services	80,940
Food Service	7,141
Athletics	27,234
Unallocated	 32,452
TOTAL DEPRECIATION EXPENSE	\$ 190,978

### 10) GENERAL LONG-TERM DEBT

### A) 1991 School Building and Site Bonds

Ubly Community Schools has issued School Building & Site Bonds dated November 1, 1991, bearing interest at rates varying from 5.7% to 6.00% per annum. These bonds were issued for the purpose of acquiring, constructing and improving major capital facilities. The balance of the bonds was paid in full during the year.

### B) <u>1997 Energy Conservation Bonds</u>

Ubly Community Schools issued 1997 Energy Conservation Bonds dated May 1, 1997, bearing interest at rates varying from 5.25% to 5.40% per annum. The balance of the bonds was paid in full during the year.

#### C) 1998 Durant Resolution Package Bonds

Ubly Community Schools issued Durant Resolution Bonds on November 24, 1998 in the amount of \$51,716 at the interest rate of 4.76%. The bonds are a legal obligation of the school district but the annual State of Michigan appropriation is the only revenue source for making the annual debt service payments on the bonds. If the legislature fails to appropriate the bonds, the district is under no obligation for payment. The balance at June 30, 2007 was \$30,537. The legislature refinanced the repayment schedule during the year ended June 30, 2007.

### D) Annual Principal Requirements

The annual principal requirements for all debt outstanding as of June 30, 2007 are as follows:

	Bonds		
	Payable	Interest	Total
June 30, 2008	\$0	\$0	\$0
June 30, 2009	2,878	754	3,632
June 30, 2010	3,015	617	3,632
June 30, 2011	3,159	473	3,632
June 30, 2012	18,018	6,382	24,400
June 30, 2013	3,467	165	3,632
<u>TOTAL</u>	\$30,537	\$8,391	\$38,928

The payment dates of sick days payable is undeterminable. The interest expenditures on long-term obligations for the year were \$28,950.

### 10) GENERAL LONG-TERM DEBT (Continued)

### E) Changes in General Long-Term Debt

	Balance			Balance	Amount Due
Governmental Activities:	July 1, 2006	Additions	Deductions	June 30, 2007	in One Year
General Obligation Bonds	\$520,537	\$0	\$490,000	\$30,537	\$0
Sick Days Payable	76,045	0	16,985	59,060	0
<u>TOTAL</u>	\$596,582	\$0	\$506,985	\$89,597	\$0

#### 11) SELF INSURANCE POOL

The School District participates in a public entity risk pool (self-insurance pool) for its fleet insurance, property and casualty, general liability, and boiler insurance. The pool is through the MASB/SET/SEG and is administered by Corporate Services. The pool provides for reinsurance by various insurance companies at various levels, depending on the coverage. Should the pool experience significant losses in the aggregate, the School District may be required to pay additional monies to the pool. At present, the MASB/SET/SEG has not required additional funds, but rather has issued refunds based on experience gains over experience losses over the last few years. Premiums for the year ended June 30, 2007 were \$37,890 and the School District received a dividend refund of \$5,486.

### 12) LEASE AGREEMENTS

The School District leases facilities under operating leases expiring in July 1, 2009. Minimum future rental payments under noncancellable operating leases having remaining terms in excess of one year as of June 30, 2007, for each of the following years and in the aggregate are:

2008 2009	\$ 20,000 20,000
TOTAL	\$ 40,000

Fiscal year 2007 operating lease payments were \$20,000.

### 13) INTERFUND ACTIVITY

Interfund balances at June 30, 2007 consisted of the following:

DUE FROM	
DUE TO	General
<b>5</b>	Fund
Trust and Agency	\$2,653

These balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting systems, and (3) payments between funds are made.

### 14) INTERFUND TRANSFERS

Interfund transfers for the year ended June 30, 2007, consisted of the following:

0.1	TRANSFERS	FROM
RS		General
TRANSFERS TO De		Fund
	Athletics Fund	\$165,197
Z	Debt Retirement	79,350
ι.	<u>TOTAL</u>	\$244,547

These transfers were made to subsidize the cost of services for athletics and bond principal and interest payments.

### 15) DEFINED BENEFIT PENSION PLAN

### Plan Description

The School District participates in the Michigan Public School Employees' Retirement System (MPSERS), a statewide, cost-sharing, multiple-employer defined benefit public employee retirement system governed by the State of Michigan that covers substantially all employees of the School District. The MPSERS provides retirement, survivor and disability benefits to plan members and their beneficiaries. The MPSERS issues a publicly available financial report that includes financial statements and required supplementary information for the MPSERS. That report may be obtained by writing to the MPSERS at 7150 Harris Drive, PO Box 30673, Lansing, MI 48909-8103.

### **Funding Policy**

Employer contributions to the MPSERS result from the implementing effects of the School Finance Reform Act. Under these procedures, each school district is required to contribute the full actuarial funding contribution amount to fund pension benefits, plus an additional amount to fund retiree health care benefit amounts on a cash disbursement basis. The pension benefit rate totals 16.34 percent for the period July 1, 2006 through September 30, 2006 and 17.74 percent for the period October 1, 2006 through June 30, 2007 of the covered payroll to the plan. Basic plan members make no contributions, but contribute to a member investment plan (MIP) at rates ranging from 3 percent to 4.3 percent of gross wages. The School District's contributions to the MPSERS pension plan for the years ended June 30, 2007, 2006 and 2005 were \$671,214, \$632,923 and \$588,171, respectively.

### Postemployment Benefits

Under the MPSERS Act, all retirees participating in the MPSERS pension plan have the option of continuing health, dental and vision coverage. Retirees having these coverages contribute an amount equivalent to the monthly cost for Part B Medicare and 10 percent of the monthly premium amount for the health, dental and vision coverages. Required contributions for postemployment health care benefits are included as part of the School District's total contribution to the MPSERS pension plan discussed above.

### 16) RISK MANAGEMENT

The District is exposed to various risks of loss in conducting its operations, from property and casualty theft, damage to various tort and liability claims and worker's compensation claims. The District limits its exposure to such claims through its participation in and payments of premiums to SET-SEG, Inc. Insurance Trust. This pool maintains a loss fund and is also required by the terms of the participation agreement to obtain insurance and reinsurance as necessary.

The terms of the participation agreement with the pool indicate that, should losses of the pool incurred in a given coverage period exceed the loss fund and the aggregate excess reinsurance, the fund may access its member districts on a pro-rata basis to cover excess losses. In past years the loss fund has exceeded the amount necessary to maintain prudent loss reserves, resulting in annual premium refunds to member districts. The District's management believes that participation in this pool provides sufficient coverage to protect the District from any significant adverse financial impact.

### 17) CONTINGENCIES AND COMMITMENTS

The District participates in a number of federally assisted grant programs. These programs are subject to program compliance audits by the grantor agencies. The audit of these programs for and including the year ended June 30, 2007, have been conducted and have been reported in this audit report. However, the compliance audit reports have not yet been accepted by the grantors. The amount, if any, of expenditures which may be disallowed by the grantor agencies cannot be determined at this time; although the District expects such amounts, if any, to be immaterial.

# OTHER SUPPLEMENTAL INFORMATION

# <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>COMBINING BALANCE SHEET</u> <u>OTHER GOVERNMENTAL FUNDS</u> <u>AS OF JUNE 30, 2007</u>

<u>ASSETS</u>	School Service Funds	Debt Retirement Funds	Total Other Governmental Funds
Cash and Cash Equivalents	\$20,500	\$27,950	\$48,450
Due from Other Governmental Units	3,483	6,926	10,409
Inventory	1,264	0	1,264
TOTAL ASSETS	\$25,247	\$34,876	\$60,123
FUND BALANCES			
Reserved For:			
Inventory	\$1,264	\$0	\$1,264
Debt Retirement	0	34,876	34,876
Unreserved:			
Undesignated, Reported In:			
School Service	23,983	0	23,983
TOTAL FUND BALANCES	\$25,247	\$34,876	\$60,123

# UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OTHER GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2007

			Total
	School	Debt	Other
	Service	Retirement	Governmental
	Funds	Funds	Funds
REVENUES			
Local Sources	\$243,884	\$317,098	\$560,982
State Sources	20,206	0	20,206
Federal Sources	184,882	0	184,882
Total Revenues	\$448,972	\$317,098	\$766,070
OTHER FINANCING SOURCES (USES)	165,197	79,350	244,547
Total Revenues & Other Financing Sources	\$614,169	\$396,448	\$1,010,617
EXPENDITURES			
School Service	608,414	0	608,414
Debt Retirement	0	520,000	520,000
Total Expenditures	\$608,414	\$520,000	\$1,128,414
Net Change in Fund Balance	\$5,755	(\$123,552)	(\$117,797)
NET ASSETS - BEGINNING	19,492	158,428	177,920
NET ASSETS - ENDING	\$25,247	\$34,876	\$60,123

# UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN COMBINING BALANCE SHEET SCHOOL SERVICE FUNDS AS OF JUNE 30, 2007

	Food Services	Athletic Activities	Total
<u>ASSETS</u>			
Cash and Cash Equivalents	\$5,399	\$15,101	\$20,500
Due from Other Governmental Units	3,483	0	3,483
Inventory	1,264	0	1,264
TOTAL ASSETS	\$10,146	\$15,101	\$25,247
FUND BALANCE			
Reserved for Inventory	\$1,264	\$0	\$1,264
Unreserved and Undesignated	8,882	15,101	23,983
TOTAL FUND BALANCE	\$10,146	\$15,101	\$25,247

### <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u>

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND

### CHANGES IN FUND BALANCE SCHOOL SERVICE FUNDS

### FOR THE YEAR ENDED JUNE 30, 2007

	г. 1	A (1.1. ):	
	Food	Athletic	Tr. 4. 1
DEVENIUEC	Services	Activities	Total
REVENUES Local Sources			
Cafeteria Sales	\$144,162	\$0	\$144,162
Athletic Activities	\$144,102 0	98,674	98,674
Other Local Sources	29	1,019	1,048
Total Local Sources	\$144,191	\$99,693	\$243,884
Total Local Sources	\$144,191	\$99,093	\$243,004
State Sources			
State Reimbursements	20,206	0	20,206
Federal Sources			
Federal Reimbursements	161,336	0	161,336
Commodities	23,546	0	23,546
Total Federal Sources	\$184,882	\$0	\$184,882
Total Revenues	\$349,279	\$99,693	\$448,972
OTHER FINANCING SOURCES			
Transfers from General Fund	0	165,197	165,197
Total Revenues and Other Financing Sources	\$349,279	\$264,890	\$614,169
<u>EXPENDITURES</u>			
Salaries - Professional	0	32,432	32,432
Salaries - Non-Professional	97,694	99,142	196,836
Insurances	53,318	20,385	73,703
Fica, Retirement, Etc.	25,505	29,341	54,846
Purchased Services	150	5,099	5,249
Supplies and Materials	167,411	66,476	233,887
Capital Outlay	2,126	2,660	4,786
Other	2,350	4,325	6,675
Total Expenditures	\$348,554	\$259,860	\$608,414
EXCESS REVENUES AND OTHER FINANCING			
SOURCES OVER EXPENDITURES	\$725	\$5,030	\$5,755
FUND BALANCE - BEGINNING OF YEAR	\$9,421	\$10,071	\$19,492
FUND BALANCE - END OF YEAR	\$10,146	\$15,101	\$25,247

# <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>COMBINING BALANCE SHEET</u> <u>DEBT RETIREMENT FUNDS</u> <u>AS OF JUNE 30, 2007</u>

	1991 Debt	1997 Debt	Total
ASSETS	Deut	Deoi	Total
Cash and Cash Equivalents	\$27,776	\$174	\$27,950
Due from Other Governmental Units	6,926	0	6,926
TOTAL ASSETS	\$34,702	\$174	\$34,876
FUND EQUITY			
Reserved for Debt Retirement	\$34,702	\$174	\$34,876
TOTAL FUND EQUITY	\$34,702	\$174	\$34,876

### UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND

### CHANGES IN FUND BALANCE

### <u>DEBT RETIREMENT FUNDS</u> FOR THE YEAR ENDED JUNE 30, 2007

	1991	1997	
	Debt	Debt	Total
REVENUES			
<u>Local Sources</u>			
Property Taxes	\$312,064	\$0	\$312,064
Earnings on Investments and Deposits	5,031	3	5,034
Total Local Sources	\$317,095	\$3	\$317,098
OTHER FINANCING SOURCES			
Transfer from General Fund	0	79,350	79,350
Total Revenues and Other Financing Sources	\$317,095	\$79,353	\$396,448
EXPENDITURES			
Redemption of Bonds	415,000	75,000	490,000
Interest Expense	24,900	4,050	28,950
Agent and Other Fees	750	300	1,050
Total Expenditures	\$440,650	\$79,350	\$520,000
EXCESS REVENUES AND OTHER FINANCING			
SOURCES OVER (UNDER) EXPENDITURES	(\$123,555)	\$3	(\$123,552)
FUND BALANCE - BEGINNING OF YEAR	\$158,257	\$171	\$158,428
	<u> </u>		
FUND BALANCE - END OF YEAR	\$34,702	\$174	\$34,876

# INDIVIDUAL FUND SCHEDULES OF REVENUES, EXPENDITURES AND OTHER FINANCING USES

### $\frac{\text{UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN}}{\text{GENERAL FUND}}$

### SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES FOR THE YEAR ENDED JUNE 30, 2007

REVENUES FROM	
Local Sources	
Property Tax Levy	\$422,697
Earnings on Investments and Deposits	112,221
Transportation Fees	1,599
Tuition	15,300
Rentals	3,213
Medicaid	19,481
Other Local Revenues	19,481
Total Revenues from Local Sources	\$593,992
State Sources	
State Sources State Aid	5,772,196
At Risk	139,355
Special Education	118,912
Durant	5,172
Vocational Education	10,654
Other State Grants	10,189
Total Revenues from State Sources	\$6,056,478
Total Revenues from State Sources	\$0,030,478
Federal Sources	
Title I	96,313
Class Size Reduction	48,931
Title V	1,861
Technology Literacy	1,268
Grants from ISD	17,136
Total Revenues from Federal Sources	\$165,509
Total Revenues	\$6,815,979
OTHER FINANCING SOURCES	
Transfers From Other Districts	235,465
TOTAL REVENUES AND OTHER FINANCING	
SOURCES	\$7,051,444

### $\frac{\text{UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN}}{\text{GENERAL FUND}}$

### SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES FOR THE YEAR ENDED JUNE 30, 2007

INCTRICTION	
INSTRUCTION BASIC PROGRAMS	
Elementary	
Salaries - Professional	\$1,401,607
Salaries - Non-Professional	38,130
Insurances	376,211
Fica, Retirement, Etc.	366,909
Other Benefits	35,129
Purchased Services	18,365
Supplies and Materials	42,086
= =	
Capital Outlay	70,289
Total Elementary	\$2,348,726
Junior High	
Salaries - Professional	323,092
Salaries - Non-Professional	39
Fica, Retirement, Etc.	83,028
Purchased Services	4,915
Supplies and Materials	17,985
Total Junior High	\$429,059
High School	
Salaries - Professional	699,225
Salaries - Non-Professional	3,135
Insurances	252,936
Fica, Retirement, Etc.	181,253
Other Benefits	75,139
Purchased Services	46,037
Supplies and Materials	51,984
Capital Outlay	69,173
Other	2,315
Total High School	\$1,381,197
Total Basic Programs	\$4,158,982
ADDED NEEDS	
Special Education	
Salaries - Professional	272,035
Salaries - Non-Professional	1,726
Insurances	66,249
Fica, Retirement, Etc.	69,569
Other Benefits	2,990
Purchased Services	3,416
Supplies and Materials	2,415
Total Special Education	\$418,400
1 our opeoiur Daucutton	φ+10,400

# <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>GENERAL FUND</u> <u>SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES</u> FOR THE YEAR ENDED JUNE 30, 2007

INSTRUCTION (Continued)	
Compensatory Education	
Salaries - Professional	\$120,327
Salaries - Non-Professional	38,788
Insurances	44,757
Fica, Retirement, Etc.	35,574
Purchased Services	1,657
Supplies and Materials	4,614
Total Compensatory Education	\$245,717
Total Compensatory Education	\$2 <del>4</del> 3,/17
Total Added Needs	\$664,117
Total Instruction	\$4,823,099
SUPPORT SERVICES	
STUDENT SERVICES	
Salaries - Professional	76,378
Salaries - Non-Professional	40,231
Insurances	28,418
Fica, Retirement, Etc.	29,982
Other Benefits	5,979
Purchased Services	180
Supplies and Materials	12,318
Total Student Services	\$193,486
Total Student Services	Ψ173,400
INSTRUCTIONAL STAFF	
Salaries - Professional	67,746
Salaries - Non-Professional	80
Insurances	16,293
Fica, Retirement, Etc.	16,557
Purchased Services	11,468
Supplies and Materials	23,504
Capital Outlay	9,676
Total Instructional Staff	\$145,324
GENERAL ADMINISTRATION	
Salaries - Professional	116,568
Salaries - Non-Professional	31,068
Insurances	21,828
Fica, Retirement, Etc.	26,511
Other Benefits	4,200
Purchased Services	19,884
Supplies and Materials	10,968
Capital Outlay	245
Other	3,985
Total General Administration	\$235,257
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# <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>GENERAL FUND</u> <u>SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES</u> FOR THE YEAR ENDED JUNE 30, 2007

SUPPORT SERVICES (Continued)	
SCHOOL ADMINISTRATION	
Salaries - Professional	\$93,314
Salaries - Non-Professional	66,159
Insurances	29,288
Fica, Retirement, Etc.	40,823
Purchased Services	98,050
Supplies and Materials	41,364
Capital Outlay	1,653
Other	535
Total School Administration	\$371,186
BUSINESS OFFICE	
Salaries - Professional	42,763
Insurances	20,385
Fica, Retirement, Etc.	10,998
Other Benefits	300
Purchased Services	16,180
Other	546
Total Business Office	\$91,172
OPERATION AND MAINTENANCE	
Salaries - Professional	43,806
Salaries - Non-Professional	132,908
Insurances	82,768
Fica, Retirement, Etc.	49,195
Purchased Services	131,633
Supplies and Materials	136,643
Capital Outlay	32,612
Total Operation and Maintenance	\$609,565
TRANSPORTATION	
Salaries - Professional	44,819
Salaries - Non-Professional	127,962
Insurances	55,762
Fica, Retirement, Etc.	44,240
Other Benefits	11,404
Purchased Services	19,836
Supplies and Materials	69,326
Capital Outlay	66,307
Total Transportation	\$439,656

# <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>GENERAL FUND</u> <u>SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES</u> FOR THE YEAR ENDED JUNE 30, 2007

SUPPORT SERVICES (Continued) OTHER SUPPORT SERVICES	
Salaries - Professional	\$44,227
Fica, Retirement, Etc.	6,162
Purchased Services	14,628
Total Other Support Services	\$65,017
Total Support Services	\$2,150,663
TOTAL EXPENDITURES	\$6,973,762
OTHER FINANCING USES Transfer to Other Funds	244,547
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$7,218,309

# UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN TRUST AND AGENCY FUND SCHEDULE OF RECEIPTS AND DISBURSEMENTS STUDENT ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2007

	Due to (From) Student Groups			Due to (From) Student Groups
Student Activity	July 1, 2006	Receipts	Disbursements	June 30, 2007
All Class Reunion Project	(\$613)	\$0	\$0	(\$613)
Athletic Boosters	10,903	14,566	11,368	14,101
Band Boosters	13,506	47,994	51,213	10,287
Band Boosters - Cap Outlay	5,000	0	0	5,000
Band Fund	0	2,956	2,956	0
Board Fund	1,462	8,590	9,090	962
Bowling Club	0	1,980	1,729	251
Business Club/Marketing Class	1,903	5,074	3,959	3,018
Class of 2005/Courtyard Project	732	0	91	641
Class of 2006	1,162	0	0	1,162
Class of 2007	4,322	1,931	4,595	1,658
Class of 2008	397	7,327	5,071	2,653
Class of 2009	282	330	500	112
Class of 2010	0	345	14	331
Drama Club	1,772	595	595	1,772
Driver Education	0	15,300	15,300	0
Elementary Activities	1,910	17,760	15,772	3,898
Elementary March Reading	4,059	(2,143)	(1,396)	3,312
FCCLA	424	1,686	1,206	904
FFA	902	28,754	28,136	1,520
JH Activities	5,540	16,041	16,292	5,289
Lumber/Shop	0	771	771	0
National Honor Society	170	3,208	2,658	720
National Honor Society/ Jr. High	0	681	393	288
Office Supplies	0	864	864	0
SADD/Art Program	5	6,684	5,492	1,197
Student Council	1,861	6,568	5,768	2,661
Ubly PTO	1,616	6,677	3,472	4,821
Yearbook Fund	15,986	9,160	9,302	15,844

\$73,301

\$203,699

\$195,211

\$81,789

**TOTALS** 

### <u>UBLY COMMUNITY SCHOOLS - UBLY, MICHIGAN</u> <u>SCHEDULE OF BOND PRINCIPAL AND INTEREST REQUIREMENTS</u> <u>AS OF JUNE 30, 2007</u>

### 1998 DURANT RESOLUTION PACKAGE BONDS

	PRINCIPAL REQUIREMENT	INTEREST RATE	INTEREST REQUIREMENT	TOTAL
PAYMENT DATE - MAY 15TH				
2008	\$0	4.76%	\$0	\$0
2009	2,878	4.76%	754	3,632
2010	3,015	4.76%	617	3,632
2011	3,159	4.76%	473	3,632
2012	18,018	4.76%	6,382	24,400
2013	3,467	4.76%	165	3,632
<u>TOTAL</u>	\$30,537		\$8,391	\$38,928



Lewis & Knopf, CPAs, P.C.

Serving You with Trust and Integrity

October 18, 2007

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education of Ubly Community Schools

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Ubly Community Schools, as of and for the year ended June 30, 2007, which collectively comprise the Ubly Community Schools' basic financial statements and have issued our report thereon dated October 18, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Ubly Community Schools' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Ubly Community Schools' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Ubly Community Schools' internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Ubly Community Schools' ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Ubly Community Schools' financial statements that is more than inconsequential will not be prevented or detected by the Ubly Community Schools' internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Ubly Community Schools' internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ubly Community Schools' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



Ubly Community Schools Page 2 October 18, 2007

This report is intended solely for the information and use of management, the finance committee, Board of Education, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

LEWIS & KNOPF, P.C.

CERTIFIED PUBLIC ACCOUNTANTS